



SHAHEED BENAZIR BHUTTO UNIVERSITY

Sheringal, Dir-Upper, Khyber Pakhtoon Khawa Ph#0944885479

NOTE: All cheating materials must be duly signed, dated by the Inspector, handed over to the Superintendent and a separate memo be obtained from him/her for submission with the inspection report. Cheating material recovered by the staff, in absence of Inspector, must be attested by the Superintendent before being forwarded.

Inspection Report for _____ Examination 20__

Name of Inspector _____

Present Address _____ Phone No. Off. _____

Mobile No. _____

Name and No. of Center _____

Date of Inspection _____ Arrival Time _____ Departure Time _____

UFM CASE(S)

Roll No	Answer Book's Serial Number	Subject	Paper	Nature of Unfair Means

Signature of Inspector _____ Deputy Superintendent _____

To be filled in by the Superintendent of Examination Hall

Particulars of Supervisory Staff

S.N	Supervisory Staff	Name	Address	Recommended for Duty in Future	
				Yes	No
1.	Superintendent			Yes	No
2.	Dy. Supdt.			Yes	No
3.	Dy. Supdt.2			Yes	No
4.	Addl. Supdt			Yes	No
5.	Asstt. Supdt			Yes	No
6.	Asstt. Supdt			Yes	No
7.	Asstt. Supdt			Yes	No
8.	Asstt. Supdt			Yes	No
9.	Asstt. Supdt			Yes	No
10.	Asstt. Supdt			Yes	No

ATTENDANCE

Total Candidates: _____ Present _____ Absent _____

CERTIFICATE

Certified that Mr. / Ms. _____ Inspector, arrived at _____ a.m and remained in the Center till _____ p.m. Sealed packet(s) containing _____ scripts and put his signature on the Sealed packet.

Signature of the Supdt. _____

Important: Please submit this report within TWO days. Late submission of report delays processing of TA/DA bill considerably.

INSPECTOR'S REPORT

Please complete the checklist and record your observation on separate sheet where required.

- | | | | |
|-------|---|--|----|
| i) | Was the hall suitable for Examination Centre? If no brief reasons may be indicated. | Yes | No |
| ii) | Was required furniture available? | Yes | No |
| iii) | Were the candidates examined on Proper main Hall? | Yes | No |
| iv) | Were the rooms engaged suitable for conduct of Examination? | Yes | No |
| v) | Were the following facilities available inside the hall? | Yes | No |
| | a) Lighting <input type="checkbox"/> | | |
| | b) Ceiling Fans <input type="checkbox"/> | | |
| | c) Urinal <input type="checkbox"/> | | |
| | d) W.C / Lavatory <input type="checkbox"/> | | |
| | e) Water Cooler <input type="checkbox"/> | | |
| | f) Pedestal Fans <input type="checkbox"/> | | |
| | | *Please tick or cross where applicable | |
| vi) | Was the hall secured from outside interference? | Yes | No |
| vii) | Were Police personal deployed at the Centre? | Yes | No |
| viii) | Was the school / college administration helpful in controlling outside interference? | Yes | No |
| ix) | Did the concerned subject teacher visit the hall in your presence and communicate with the students? | Yes | No |
| x) | Was the Superintendent effective in controlling the hall? | Yes | No |
| xi) | Was the environment / atmosphere inside the hall conducive for the Examination? | Yes | No |
| xii) | Were you satisfied with performance of Supervisory Staff?
(if 'No' please make specific recommendations) (Very Important) | Yes | No |
| xiii) | Was any announcement made by the Superintendent about handing over all Cheating / Reference Material / Mobile to the supervisory staff? | Yes | No |
| xiv) | Was the center plan available outside the hall? | Yes | No |
| xv) | Any suggestion for improvement of the system? | Yes | No |

General Remarks _____

Signature of Inspector _____